

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 11, 2003**

Supervisor Earl Schlegel called the February Regular Meeting of Birch Run Township Board to order at 7:00 P.M. Also present for the board were Amy Cook, Clerk, Debbie Trevino, Treasurer, Dave Stewart, Jeff Putnam, and Joanne Strahm, Trustees. Ed Magnus was absent. Approximately ten (10) people were in the audience.

January Regular Minutes were discussed and approved.

Motion by Dave Stewart supported by Jeff Putnam to approve January Meeting Minutes.

Motion carried 6-0

Motion by Jeff Putnam supported by Dave Stewart to approve February invoices of \$29,821.66

Motion carried 6-0

Public Comments: NONE

Cleaning Contract talks are tables until April

Motion by Dave Stewart supported by Jeff Putnam to accept the budget amendments as presented.

Motion carried 6-0

Motion by Dave Stewart supported by Jeff Putnam to approve Resolution 03-01 (Supervisor's Salary Resolution), setting the Supervisor's salary at \$16,000, effective April 1, 2003

Motion carried 6-0

Motion by Dave Stewart supported by Jeff Putnam to approve Resolution 03-02 (Clerk's Salary Resolution), setting the Clerk's salary at \$22,000, effective April 1, 2003

Motion carried 6-0

Motion by Dave Stewart supported by Jeff Putnam to approve Resolution 03-03 (Treasurer's Salary Resolution), setting the Treasurer's salary at \$22,000, effective April 1, 2003.

Motion carried 6-0

Motion by Dave Stewart supported by Jeff Putnam to set the Annual meeting on March 25, 2003 at 7:00 pm in the Government Meeting Room.

Motion carried 6-0

**Motion by Dave Stewart supported by Jeff Putnam to set the Budget Hearing on March 11, 2002 at 7:00 pm in the Government Meeting Room.  
Motion carried 6-0**

**Motion by Debbie Trevino supported by Joanne Strahm to accept GW Heating and Air Condition Co, Inc's bid of \$3,890 for a double furnace for the Township Office.  
Motion carried 6-0**

**Motion by Jeff Putnam supported by Joanne Strahm to allow the Birch Run-Taymouth Jaycees to utilize the Government Meeting Room on the third Thursday of every month at 7:00 pm for their monthly meetings at no charge.  
Motion carried 6-0**

**Motion by Dave Stewart supported by Jeff Putnam to appoint Dennis Bronner to the Planning Commission  
Motion carried 6-0**

**Motion by Dave Stewart supported by Jeff Putnam to appoint Dennis Bronner to the Zoning Board of Appeals as the Planning Commission representative.  
Motion carried 6-0**

**Motion by Dave Stewart supported by Jeff Putnam to appoint Mike Hogan to the Zoning Board of Appeals as an alternate.  
Motion carried 6-0**

**Motion by Debbie Trevino supported by Jeff Putnam to accept Dave Stewart's resignation from the ZBA as the representative from the Township Board.  
Motion carried 6-0**

**Motion by Debbie Trevino supported by Jeff Putnam to appoint Ed Magnus to the ZBA as the Township Board representative.  
Motion carried 6-0**

**Motion by Dave Stewart supported by Jeff Putnam to charge one dollar for each tax roll number that is requested by an escrow company that is already sent a copy of the tax bill. This would be effective starting with the 2003 summer tax collection.  
Motion carried 6-0**

**Motion by Debbie Trevino supported by Dave Stewart to charge a \$25 fee for checks returned with non-sufficient funds. Additional costs will be added for any bank charges that are occurred. When paying these charges, the payment must be made in cash or certified funds.  
Motion carried 6-0**

**Motion by Jeff Putnam supported by Joanne Strahm to permit Supervisor Schlegel to obtain a bid for the construction of a water loop on Maple Road.  
Motion carried 6-0**

**Motion by Joanne Strahm supported by Dave Stewart to adjourn at 8:45 PM  
Motion carried 6-0**

**Amy Cook  
Township Clerk**