

BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 12, 2019



Supervisor Ray Letterman called the February Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 26 people were in the audience. Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; and Jeanette Morrish, Library Director. Corey Trinklein, Clerk was absent.

PASSED: Motion by Totten seconded by Sheridan to approve the February 12, 2019 Agenda as presented.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

January 8, 2019 Regular Meeting Minutes were discussed.

PASSED: Motion by Sheridan seconded by Moore to approve the January 8, 2019 Regular Meeting Minutes as presented.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Moore

Nays:

January 22, 2019 Budget Workshop Minutes were discussed.

PASSED: Motion by Sheridan seconded by Moore to approve the January 22, 2019 Budget Workshop Minutes as presented.

Yeas: Letterman, Parlberg, Sheridan, Totten, Moore, Kiessling

Nays:

PASSED: Motion by Kiessling seconded by Totten to approve Invoices through February 4, 2019 totaling \$134,608.58 as presented.

Yeas: Parlberg, Sheridan, Totten, Moore, Kiessling, Letterman

Nays:

PUBLIC COMMENT: 7:03 p.m. to 7:04 p.m.

No Public Comments

PASSED: Motion by Kiessling seconded by Totten to approve setting the budget hearing date to March 12, 2019 at 7:00pm at the Government Room.

Yeas: Sheridan, Totten, Moore, Kiessling, Letterman, Parlberg

Nays:

PASSED: Motion by Sheridan seconded by Totten to approve setting the Annual Meeting date to March 26, 2019 at 7:00pm at the Government Room.

Yeas: Totten, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve Resolution #2019-01 (Supervisor Salary) as presented.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

PASSED: Motion by Kiessling seconded by Sheridan to approve Resolution #2019-02 (Clerk Salary) as presented.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Moore

Nays:

PASSED: Motion by Sheridan seconded by Totten to approve Resolution #2019-03 (Treasurer Salary) as presented.

Yeas: Letterman, Parlberg, Sheridan, Totten, Moore, Kiessling

Nays:

PASSED: Motion by Sheridan seconded by Totten to approve the Planning Commission Recommendation 01-2019 (PUD Site Plan Approval) as presented with conditions.

Yeas: Parlberg, Sheridan, Totten, Moore, Kiessling, Letterman

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve the Fifteenth Amended Agreement for Village of Birch Run Police Protection Services 2019-20 as presented.

Yeas: Sheridan, Totten, Moore, Parlberg

Nays: Kiessling, Letterman

PASSED: Motion by Totten seconded by Sheridan to approve the Twelfth Amended Agreement for Village of Birch Run Police Protection Services for the Downtown Development Authority 2019-20 as presented pending DDA Board approval.

Yeas: Totten, Moore, Parlberg, Sheridan

Nays: Kiessling, Letterman

PASSED: Motion by Sheridan seconded by Moore to approve Administrative Resolution #2007-02 (Receipting & Deposit Policy) as presented.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve Ordinance #2019-01 (Prohibition of Recreational Marihuana Establishments) as presented.

Yeas: Parlberg, Sheridan, Totten, Moore

Nays: Kiessling, Letterman

PASSED: Motion by Kiessling seconded by Sheridan to approve the Personnel Policy Manual as amended.

Yeas: Letterman, Parlberg, Sheridan, Totten, Moore, Kiessling

Nays:

PASSED: Motion by Sheridan seconded by Kiessling to approve hiring Tim Mazur to remodel the old Health Department at a cost not to exceed \$500.00.

Yeas: Parlberg, Sheridan, Totten, Moore, Kiessling, Letterman

Nays:

PASSED: Motion by Sheridan seconded by Kiessling to approve adding a Porta-John to the cemetery throughout the summer at a cost of \$90.00 per month which includes one cleaning per month.

Yeas: Sheridan, Totten, Moore, Kiessling, Letterman, Parlberg

Nays:

PASSED: Motion by Kiessling seconded by Parlberg to approve holding a special meeting on February 26, 2019 at 5:00 pm in the Government Room to review employee wages.

Yeas: Totten, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays:

PUBLIC COMMENT: 8:45 p.m. to 8:52 p.m.

Cody Hobson – Commented on new business item “K” Prohibition of Recreational Marihuana Establishments.

Mike Marr – Commented on meeting dates.

Pam Moore – Commented on the Best of Birch Run / Bridgeport Event.

PASSED: Motion by Sheridan seconded by Kiessler to adjourn at 8:53 p.m.

Yeas: Moore, Kiessler, Letterman, Parlberg, Sheridan, Totten

Nays:

Respectfully Submitted by:

Karen Parlberg

Reviewed by:

Corey Trinklein, Clerk

Birch Run Township

Approved: March 12, 2019