

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 14, 2012**

Supervisor Kurt Kiessling called the February Regular Meeting of the Birch Run Township Board to order at 7:00 P.M. Also present for the board were Amy Cook, Clerk; Debbie Trevino, Treasurer; Ed Magnus, Bill Nelson, Fred Sheridan, and Mike Marr, Trustees. Approximately nine (9) people were in the audience. Brad Thomas was present for the Water Department. Dave Matzke was present for the Fire Department.

January 10, 2012 Regular Meeting Minutes were discussed.

PASSED Motion by Trevino seconded by Marr to approve the January 10, 2012 Regular Meeting Minutes.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Nelson seconded by Trevino to approve February invoices of \$108,819.20.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PUBLIC COMMENT: 7:02-7:02pm

PASSED Motion by Marr seconded by Sheridan to pay Brad the current deputy wages when he works as the deputy Clerk.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Marr seconded by Magnus to allow the treasurer to purchase a desk with her own money and allow her to take it when she leaves office.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Nelson seconded by Marr to approve the February 9, 2012 Pre-Construction Meeting Minute.

Yeas: Marr, Nelson, Magnus, and Kiessling

Nays: None

Abstain: Cook, Sheridan, and Trevino

PASSED Motion by Nelson seconded by Marr to purchase a \$4,200.00 Toughbook Laptop for the Water and Sewer Department.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Sheridan to approve budget amendments per attachment A.

Yeas: Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: Trevino

Due to improper procedures Ordinance #2012-01 and #2012-02 are invalid. These were passed at the January 10, 2012 minutes.

PASSED Motion by to Sheridan seconded by Nelson to approve the Mechanical Permit fee increases per attachment B.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Marr seconded by Sheridan to approve Administrative Resolution 12-01 (Township Trustee Meeting Pay) as amended.

Yeas: Trevino, Cook, Marr, Magnus, and Kiessling

Nays: Nelson

Abstain: Sheridan

PASSED Motion by Magnus seconded by Marr to approve Resolution 2012-01 (Resolution to Establish Township Supervisor's Salary) to set the Supervisor's salary at \$16,000.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Marr to approve Resolution 2012-02 (Resolution to Establish Township Clerk's Salary) to set the Clerk's salary at \$27,000.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Marr to approve Resolution 2012-03 (Resolution to Establish Township Treasurer's Salary) to set the Treasurer's salary at \$27,000.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Marr set Budget Hearing for March 13, 2012 at 7:00pm in the Government Meeting Room.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Marr seconded by Sheridan to appoint Steve Schaar, Kathy Wise-Steiner, and Elaine Parlberg to the Planning Commission effective February 14, 2012 and ending December 31st 2015.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Marr to appoint Rosemary Manchester and Beverly Nelson to the ZBA effective February 14, 2012 and ending December 31st 2015.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Marr seconded by Cook to adjourn at 9:26 pm.

Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling

Nays: None

Amy Cook

Birch Run Township Clerk

Approved: March 13, 2012 _____