

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 10, 2015**

Supervisor Ray Letterman called the November Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Clerk Corey Trinklein; Pam Moore, Ed Magnus, Fred Sheridan & Brady Totten, Trustees. Approximately 11 people were in the audience. Others present were Brad Thomas for the Department of Public Works, David Matzke for the Fire Department. Treasurer Debbie Trevino and Jeanette Morrish for the Library was absent.

PASSED: Motion by Magnus seconded by Totten to approve the November 10, 2015 Agenda as amended.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

October 13, 2015 Regular Meeting Minutes were discussed.

PASSED: Motion by Sheridan seconded by Totten to approve the October 13, 2015 Regular Meeting Minutes as presented.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve Invoices through 11/4/15 totaling \$150,762.91.

Yeas: Letterman, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PUBLIC COMMENT: 7:05 p.m. to ~~7:03~~ 7:08 p.m.

Walter Rogner – Commented on Fire Department

PASSED: Motion by Magnus seconded by Moore to approve the property and casualty insurance through Burnham & Flower at the cost of \$20,539.00 for the yearly premium.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

TRUSTEE COMMENTS:

Corey Trinklein – Presented Clerk's November Financial Reports. Presented business license update. Would like permission to get quotes on changing the locks on the Clerk's & Treasurer's Office. Would like to inform board about the MMWA Small Business Provision in the MMWA Contract. Supplied Treasurer's report.

Ray Letterman – There has been a lot of residents that have been requesting their drains being cleaned out.

Brady Totten – Nothing new on the CVB front. Went to the County Services meeting Monday night and talked about a possible county wide millage for roads. They were going to take the municipalities input into account on whether they want to support the millage.

Fred Sheridan – No Comments

Pam Moore – There are many considerations regarding if this plan is a good idea. The meeting was a good way to share information on how to get the roads fixed.

Ed Magnus – No Comments

DEPARTMENT REPORTS:

DPW – Brad Thomas reported the chapel at the cemetery is almost completed, they are just waiting on the carpet to get installed. Everything is now winterized and they are pretty much ready before the snow flies. The mural was able to be kept as it was.

Fire Dept. – Dave Matzke reported last month there were 37 calls. Twice they had to go to Clio to assist with fires. There was a fire at the middle school that Taymouth helped with.

PASSED: Motion by Magnus seconded by Sheridan to approve the November Budget Amendments as amended.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve the resignation of Treasurer Debbie Trevino effective November 10, 2015.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Magnus seconded by Totten to approve the Section 125 Birch Run Township Cafeteria Plan Documents effective October 1, 2015 to December 31, 2015 as presented.

Yeas: Letterman, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Trinklein seconded by Totten to approve paying for any tax tribunals out of the General Fund with supporting documentation provided by the Treasurer.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Moore to approve purchasing ID cards through IDCreator for Township Employee's at a cost of approximately \$12.00 per card.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Moore to approve having Masud Patterson review the Employee Manual regarding how deputies and contract employees' are affected.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Sheridan

Nays:

PASSED: Motion by Moore seconded by Totten to approve setting any deputies starting wage at \$10.00 per hour with and subject to review by the board.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

TABLED: Motion by Sheridan seconded by Magnus to ~~approve~~ indefinitely table Resolution #2015-07 (Censure of Township Treasurer) due to the Treasurer's resignation.

Yeas: Moore, Magnus, Sheridan, Totten, Trinklein

Nays: Letterman

PASSED: Motion by Magnus seconded by Sheridan to approve adding a special assessment of \$325.25 to the homeowner's winter taxes for parcel #05-10-6-11-3004-007.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

PUBLIC COMMENT: 8:35 p.m. to 8:38 p.m.

Lee Simms – Have all the securities been taken due to the Treasurer's resignation.

Cheryl Hadsall – Would like to thank all the board members who came to the County Services meeting Monday night. Would like to thank the Fire Department for all they do.

PASSED: Motion by Sheridan seconded by Moore to adjourn at 8:39 p.m.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: December 8, 2015 _____