

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 10, 2015**

Supervisor Ray Letterman called the March Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Debbie Trevino, Treasurer; Ed Magnus, Pam Moore, Fred Sheridan & Brady Totten, Trustees. Approximately 6 people were in the audience. Others present were Brad Thomas for the Department of Public Works, David Matzke for the Fire Department and Jeanette Morrish for the Library.

**RECESS REGULAR MEETING FOR BUDGET PUBLIC HEARING: 7:00 p.m.**

Supervisor called the Budget Public Hearing to Order at 7:00 p.m.

**PUBLIC COMMENT: 7:00 p.m. to 7:21 p.m.**

Ed Magnus – Questioned how the budget is shown as being in a deficit. We will add a line at the end of the General Fund Budget for showing Fund Balance.

Brad Thomas – Commented that the Sewer Fund needs the rates increased.

Jeanette Morrish – Would like to move \$700 from Books and add it to Salary & Wages to be able to give Lee a raise, this is due to her becoming a certified librarian.

Brady Totten – Needs to adjust the DDA Budget expenditures to \$75,000.00 showing Fund Balance is being used.

**RECONVENE REGULAR MEETING FROM BUDGET PUBLIC HEARING: 7:21 p.m.**

**PASSED:** Motion by Totten seconded by Magnus to approve the March 10, 2015 Agenda as presented.

Yeas: Magnus, Totten, Trinklein, Moore, Letterman, Trevino, Sheridan

Nays:

**PASSED:** Motion by Sheridan seconded by Moore to approve Invoices through 3/8/15 totaling \$97,154.62.

Yeas: Sheridan, Moore, Magnus, Letterman, Trevino, Totten, Trinklein

Nays:

**PASSED:** Motion by Magnus seconded by Sheridan to approve authorizing the Clerk to pay Invoices that are due to be paid by the end of the current fiscal year without prior board approval.

Yeas: Magnus, Sheridan, Totten, Trinklein, Moore, Letterman, Trevino

Nays:

February 10, 2015 Regular Meeting Minutes were discussed.

**PASSED:** Motion by Totten seconded by Sheridan to approve the February 10, 2015 Regular Meeting Minutes as presented.

Yeas: Totten, Sheridan, Trinklein, Moore, Magnus, Letterman, Trevino

Nays:

**PUBLIC COMMENT: 7:25 p.m. to 7:26 p.m.**

**TRUSTEE COMMENTS:**

Corey Trinklein – Presented Clerk's March Financial Reports.

Debbie Trevino – Presented March Treasurers' Report. Called County Treasurer's office to settle with the county, but they are busy with other Townships currently.

Ray Letterman – No Comments

**Ed Magnus – No Comments**

**Pam Moore –No Comments**

**Brady Totten – February 23<sup>rd</sup> there was a DDA meeting where the DDA Police Services Contract was approved and a presentation was given by Mike Szukhent to ask the Township DDA to enter into an agreement for marketing services.**

**Fred Sheridan – No Comments**

**DEPARTMENT REPORTS:**

**DPW – Talked to the City of Saginaw and they are working on their 5 year plan, but since their budget year is 3 months later than Birch Run. So he will find out if we will need to adjust our water rates. Last month the Health Clinic had a water leak where Hammer Restoration needed to be called in to clean it out. They are currently getting quotes for the cost of fixing everything. There have been no major issues at the water tower freezing with the weather being so cold. They are planning more training with the Village to prepare for any emergencies.**

**Fire Dept. – 41 calls last month. Last week there was a training session. 180 Fire Inspections that have been completed so far this year. Would like to hire Jeff Schluckebier as a new Birch Run Township Fire Fighter. The fire truck got back from re-painting and is now in service.**

**Library – The library is going to be closed tomorrow due to training on the new computer software. Tuesday March 17<sup>th</sup> is the end of the winter reading program. James Volek will give presentation as an Iditarod Musher and award-winning Birch Run Forensics Team. Since the lights at the front desk of the Library are so dark, Ed has been trying to help get new lights installed to help brighten the area.**

**PASSED: Motion by Sheridan seconded by Magnus to approve hiring Jeff Schluckebier as a new Birch Run Township Fire Fighter.**

**Yeas: Sheridan, Magnus, Totten, Trinklein, Moore, Letterman, Trevino**

**Nays:**

**PASSED: Motion by Magnus seconded by Sheridan to approve replacing the front lighting at the Library at a cost of \$1,424.00 from Jerome Electric to be paid out of Buildings & Grounds.**

**Yeas: Magnus, Sheridan, Totten, Trevino**

**Nays: Trinklein, Moore, Letterman**

**PASSED: Motion by Totten seconded by Sheridan to approve Resolution #2015-03 (2015-16 Budget) as amended.**

**Yeas: Totten, Sheridan, Trinklein, Moore, Magnus, Trevino**

**Nays: Letterman**

**PASSED: Motion by Magnus seconded by Sheridan to approve the WTA Architects Phase One proposal not to exceed \$13,400.00 to complete master planning of the Fire Department & Township Hall site development and floor plans.**

**Yeas: Magnus, Sheridan, Totten, Trinklein, Moore, Trevino**

**Nays: Letterman**

**PASSED: Motion by Trevino seconded by Magnus to approve the 2015-16 Fiscal Year Fire Protection Special Assessment Millage amount was set to 1 mill., pursuant to Act 33 of the Michigan Public Acts of 1951.**

**Yeas: Trevino, Magnus, Letterman, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Trevino seconded by Moore to approve the Blue Cross/Blue Shield Simply Blue PPO HSA Gold \$1750 w/ Contribution through the Ascend Group with all employees paying 20% of the premium.**

**Yeas: Trevino, Moore, Letterman, Totten**

**Nays: Magnus, Sheridan, Trinklein**

**PASSED: Motion by Trevino seconded by Totten to approve compensating any employees who opt out of health insurance in the amount of \$1,250.00, to be paid out in one lump sum at the time of the insurance renewal.**

**Yeas: Trevino, Totten, Trinklein, Moore, Magnus, Letterman, Sheridan**

**Nays:**

**PASSED: Motion by Magnus seconded by Sheridan to approve the Village of Birch Run and Township of Birch Run Eleventh amended agreement for Police Protection Services.**

**Yeas: Magnus, Sheridan, Totten, Trinklein, Moore, Trevino,**

**Nays: Letterman**

**PASSED: Motion by Totten seconded by Magnus to approve the Village of Birch Run and Township of Birch Run Eleventh amended agreement for Police Protection Services for the DDA district.**

**Yeas: Totten, Magnus, Trevino, Sheridan, Trinklein, Moore**

**Nays: Letterman**

**PASSED: Motion by Magnus seconded by Sheridan to approve applying for the Western States Contracting Alliance #1907 Authorized User Agreement as presented.**

**Yeas: Magnus, Sheridan, Letterman, Trevino, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve the Water Tower Maintenance Contract from Utility Service Co., Inc.; not to exceed \$23,942.00 and starting on April 1<sup>st</sup>.**

**Yeas: Sheridan, Moore, Trevino, Totten, Trinklein, Magnus, Letterman**

**Nays:**

**PUBLIC COMMENT: 9:15 p.m. to 9:17 p.m.**

**Marianne Nelson – Found out that the hoteliers passed a 2% sales tax to go directly to the Convention and Visitors Bureau.**

**PASSED: Motion by Magnus seconded by Sheridan to adjourn at 9:17 p.m.**

**Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Trevino**

**Nays:**

**Corey Trinklein**

**Birch Run Township Clerk**

**Approved: May 12, 2015 \_\_\_\_\_**