

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 10, 2013**

Supervisor Ray Letterman called the December Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Ed Magnus, Pam Moore, Fred Sheridan & Brady Totten, Trustees. Approximately 7 people were in the audience. Dave Matzke was present for the Fire Department, Brad Thomas was present for the Water Department. Debbie Trevino, Treasurer was absent.

**RECESS REGULAR MEETING FOR PARK AND RECREATION MASTER PLAN 2013 - 2018
PUBLIC HEARING: 7:01 p.m.**

Supervisor called Park and Recreation Master Plan 2013 - 2018 to Order at 7:01 p.m.

**RECONVENE REGULAR MEETING FROM PARK AND RECREATION MASTER PLAN 2013
- 2018 PUBLIC HEARING: 7:12 p.m.**

PASSED: Motion by Magnus seconded by Sheridan to approve Resolution #2013-06 of adoption of the Park and Recreation Master Plan 2013 – 2018.

Yeas: Letterman, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Totten seconded by Letterman to approve the December 10, 2013 Agenda as ~~amended adding the Provident Fire Department Coverage Plan~~ *presented*.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Sheridan

Nays:

November 12, 2013 Regular Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Totten to approve the November 12, 2013 Regular Meeting Minutes as amended.

Yeas: Trinklein, Moore, Magnus, Letterman, Sheridan, Totten

Nays:

November 21, 2013 Special Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Moore to approve the November 21, 2013 Special Meeting Minutes as presented.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve Invoices through 12/09/13 totaling \$243,296.62.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

PUBLIC COMMENT: 7:24 p.m. to 7:26 p.m.

Kurt Kiessling asked if the 2nd portion of Burt Rd. is still on track to be completed next year.

PASSED: Motion by Magnus seconded by Moore to approve the Property and Casualty Insurance as presented, adding options A and B, totaling the amount of \$16,805.00.

Yeas: Trinklein, Moore, Magnus, Letterman, Sheridan, Totten

Nays:

TRUSTEE COMMENTS:

Corey Trinklein – Cost of publishing minutes has increased greatly as of late. Are we going to split the cost of the Water Tower property taxes between the General Fund and the Water Fund.

Ray Letterman – Working better with county road commission. Cemetery headstones are very crooked and wonders if we would like to straightening and squareing stones and items.

Brady Totten – Letter from Mr. Meyer asking for reasons we are looking to expand the DDA district, would like to have explanation of why the board wanted to expand district.

Fred Sheridan – Summer Blast and all related events will be held on May 30th and 31st at the Township Park.

Pam Moore – Did we go to court regarding bikes on property across from Meijer.

Ed Magnus – Has not talked to Dixie Dave about holding Joint Meeting at Oscar & Joey's.

DEPARTMENT REPORTS:

Brad Thomas – Electrician is almost done wiring lights at maintenance building. Is looking to start moving into the maintenance building at the end of next week. Water main extension at Meijer should be done next week.

Dave Matzke – 59 calls last month, Thanksgiving morning had 7 calls.

PASSED: Motion by Magnus seconded by Totten to approve the revised Personnel Policies and Procedures Manual as presented.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Moore seconded by Totten to approve sending out changes to Ordinance #2013-05 (Business Licenses) for review.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Moore seconded by Totten to approve the second, alternate language in the 425 Agreement under Section 1.6 (c).

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Sheridan

Nays:

PUBLIC COMMENT: 9:30 p.m. to 9:30 p.m.

PASSED: Motion by Magnus seconded by Sheridan to adjourn at 9:31 p.m.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: January 14, 2014_____